

**Call to Order** – Lauren Guastella began the meeting at 9:31am.

**Open Public Meeting Statement** – Lauren Guastella read the Open Public Meeting Statement: In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 *et seq.*, and the Emergency Remote Meeting Protocol for Local Public Bodies N.J.A.C. 5:39-1.1 through 1.7, adequate notice of this meeting has been provided. The date, time and virtual meeting information for this meeting was published in The Star-Ledger and the Courier News.

**Attendance** – the following were present:

- Adam Scherr
- Jonathan Kalafer
- Daryl Eisenberg Knegten
- Chris Edwards, President & CEO, Somerset County Business Partnership
- Lauren Guastella, Manager of Special Projects, Somerset County Business Partnership
- Shanel Robinson, Somerset County Commissioner Director
- Colleen Mahr, Somerset County Administrator
- Walter Lane, Director, Office of Planning, Policy, and Economic Development
- Kaitlin Bundy, Cultural & Heritage Manger
- Joe DeMarco, County Counsel

**Old Business: Launch & Contest Preparations** – staff reported that all requested changes to the website were being finalized & plans for the launch on February 1<sup>st</sup> have been completed.

**Old Business: Video Outline** – following the last meeting an outline of a video including concept overview, sample locations, and script. No consensus was reached on filming a video so this topic will be reviewed at a later meeting.

**New Business: Meeting Schedule** – the Film Commissioners agreed to schedule of the last Thursday, with the next meeting to be held on April 28, 2022.

**New Business: Goals** - the Film Commissioners spent some time talking about short, mid-range, and long term goals for the Commission.

**Adjourn** – a motion to adjourn was introduced by Daryl Eisenberg-Knegten and unanimously passed. Meeting adjourned at 10:20AM.